Groton Ambulance Association

Board of Directors Meeting

October 11, 2023

Board members present: Chet Kaniecki (President), Ryan Boulanger (Vice President), Rob McDermott (Secretary/Treasurer), Kelsey Gomes (Training Officer), Paula Edwards (Member at Large #1), Martha Brucker (Member at Large #2)  
  
Other members: Jake Carrara, Cameron DeFusco, Skyler Hatter, Christian Lombardi, James Petritz, Xavier Robinson

1. President Kaniecki calls October Board of Directors meeting to order at 18:14 with entire board present.
2. Motion by Kelsey Gomes and seconded by Rob McDermott to accept minutes from September Board of Directors meeting as posted. Motion carried unanimously.
3. Officers Report
   1. President
      1. Topics will be covered under Old and New Business.
   2. Vice President
      1. A reimbursement will be sent for the Worker’s Compensation grant for equipment.
   3. Secretary/Treasurer
      1. See attached submitted report. Motion by Paula Edwards and seconded by Kelsey Gomes to accept treasurer’s report as read. Motion carried unanimously.
   4. Training
      1. Cameron DeFusco completed driver training at the end of September.
      2. Dean Mayo and Jordan Lombardi are progressing in driver training.
      3. James Petritz is close to finishing the training program.
      4. Kelsey Fowler and Jake Carrera are progressing in the training program.
      5. Thank you to all who completed the September online training on time.
      6. In November an in person training will be required with details to follow. Also in November PPDs for TB testing will be required.
   5. Member at Large #1
      1. No report.
   6. Member at Large #2
      1. No report.
4. Old Business
   * 1. President Kaniecki noted that the IRS audit is progressing. An issue was noted on quarterly federal tax deposits which was resolved.
     2. President Kaniecki did not have a new updated on the topic of painting the exterior of the building.
     3. President Kaniecki said he is in process of setting up information related to the documentation class he took with Kelsey Gomes and Martha Brucker.
     4. President Kaniecki noted that the McNeil Insurance building inspection to was completed September 20 with zero discrepancies.
     5. President Kaniecki said that Christian Lombardi is performing well as the Vehicle Officer and was pleased with the report of vehicle status that Christian provided.
     6. President Kaniecki gave an update on the fraudulent checks from the incident in December. Four more credits have been reimbursed with two remaining.
     7. President Kaniecki did not have update on Edward Jones investments.
     8. President Kaniecki noted all radios had a firmware update completed. The new radios should be available soon.
5. New Business
   * 1. President Kaniecki sent an email to the board to solicit ideas for use of ARPA funds that were in the premium pay category. Current ideas are for 304 bay climate control, kitchen remodeling, and generator replacement.
     2. President Kaniecki purchased a Dell Toughbook with ARPA funds for a 30 day trial. Additional ones can be purchased with ARPA funds if this one is liked by the crews.
     3. Motion by Martha Brucker and seconded by Paula Edwards to give permission to President Kaniecki to go to planning and zoning to get permits and proceed to the next step to enter into a contract with Connecticut Sign Service for installation of a sign using ARPA funds. Discussion noted that a quote was for a sign standing 10’ tall, 8’ wide with a 3’ tall and 8’ electronic sign portion for placement on the front lawn. The cost estimate for installation was $52,300. The majority of funds would be from ARPA. Motion carried unanimously.
     4. President Kaniecki noted GAA was invited to participate in a Thrive 55 held event on October 14 for a Chili Cookoff.
     5. Motion by Kelsey Gomes and seconded by Paula Edwards to enter into a contract with American Ground and Snow Management for plowing and sanding services for the winter for $4,375. Motion carried unanimously.
     6. Motion by Kelsey Gomes and seconded by Paula Edwards to approve Cameron DeFusco’s request to change status to Full Time effective on November 5. Motion carried unanimously.
     7. Motion by Paula Edwards and seconded by Kelsey Gomes to approve Skyler Hatter’s request to change status to Full Time effective on November 5. Motion carried unanimously.
     8. President Kaniecki noted Jonathan Cabral has resigned and thanked him for his service.
     9. President Kaniecki that the number of full time employees would increase from 6 to 11 in the near future. Discussion occurred on the topic of how best to adjust the schedule to accommodate for full time, part time, and per diem employees. A trial run of a full time schedule will be sent out with 2 crews on 6AM to Midnight, and one crew Midnight – 0600 to determine what times were preferred.
6. Good of the Order
   1. President Kaniecki noted to thank Christian Lombardi and all employees who contributed to an edible arrangement and stuffed animal for the birth of his grandchild.
7. Motion by President Kaniecki and seconded by Paula Edwards to adjourn at 19:17. Motion carried unanimously.

Respectfully Submitted,

Rob McDermott

Secretary/Treasurer