Groton Ambulance Association

Board of Directors Meeting

July 12, 2023

Board members present: Chet Kaniecki (President), Ryan Boulanger (Vice President), Rob McDermott (Secretary/Treasurer), Kelsey Gomes (Training Officer), Paula Edwards (Member at Large #1), Martha Brucker (Member at Large #2)

1. President Kaniecki calls July Board of Directors meeting to order at 18:06 with entire board present except for Paula Edwards who is on a call.
2. Motion by Rob McDermott and seconded by Ryan Boulanger to accept minutes from June Board of Directors meeting as posted. Motion carries unanimously
3. Officers Report
   1. President
      1. Several topics were covered as on attached submitted report.
   2. Vice President
      1. No report, to be covered under old business.
   3. Secretary/Treasurer
      1. See attached submitted report. Motion by Ryan Boulanger and seconded by Martha Brucker to accept treasurer’s report as read. Motion carried unanimously.
   4. Training
      1. Congratulations to Dean Mayo who has been signed off on the training and is a full crew member.
      2. Nathaniel Jackson has started the training program.
      3. E.B.F.D. will be coming to perform RadCon training. This training will piggy-back with mandatory restraint training with two sessions having been completed and the last session scheduled for July 15 at 10:00.
      4. Cameron DeFusco starts orientation next week.
      5. EVOC driving class had to be rescheduled and will be done when able.
   5. Member at Large #1
      1. No report.
   6. Member at Large #2
      1. No report.
4. Old Business
   * 1. VP Boulanger reports moving forward on Employee Handbook changes with a review meeting scheduled for July 18 for the committee to continue their efforts.
     2. VP Boulanger said the hiring committee had two applicants who were given job offers, one being Cameron Defusco. There were two additional applicants who were interviewed but were not given offers.
     3. An email vote was held by the Board of Directors on June 28 for Xavier Robinson’s request to change status from per diem to part time. All members of the board voted to approve.
     4. President Kaniecki sent an email congratulations to those employees who had a date of hire anniversary in June. Those employees were:
        1. Chet Kaniecki, 28 years
        2. Martha Brucker, 21 years
        3. Jonathon Cabral, 1 year
        4. Madelyn Koning, 1 year
        5. Xavier Robinson, 1 year
        6. April Sandt, 5 years
5. New Business
   * 1. President Kaniecki presented an email from Christian Lombardi who noted that the Sunshine Committee had sent a gift and a giftcard to Kelsey Gomes due to her medical issue.
     2. President Kaniecki gave an update that he had been working with the Town ARPA coordinator and that process was moving forward. It was expected that a document would be presented to President Kaniecki to sign, which would first be sent to the Board to review prior to signature.
     3. President Kaniecki updated the insurance for GAA for building and liability from VFIS to ESIP through our broker. This was effective July 1 and was expected to save $5,000.
     4. President Kaniecki had a conversation with David Cikatz, a financial advisor at Edward Jones about options for what GAA could do to hold long term savings. Motion by Kelsey Gomes and seconded by Martha Brucker to have President Kaniecki and Rob McDermott look in to financial options for $200,000 in savings. Motion carried unanimously.
     5. Rob McDermott noted that the 2023-2024 budget has been entered in to Quickbooks and a report will be prepared for the next membership meeting to on how well GAA finances are doing by category.
     6. President Kaniecki presented a letter from Old Mystic Fire Department to ask if GAA would like to participate in a Trunk or Treat event on October 21st. After discussion, the board decided that GAA would not participate this year.
     7. President Kaniecki wished to congratulate the following employees who had a date of hire anniversary in July. Those employees were:
        1. Alyssa Walters, 4 years
        2. Chris Holdsworth, 3 years
        3. Jack Holdsworth, 3 years
     8. President Kaniecki sent out an email on July 12 on the topic of the Yellow Dot program. Vehicles with seniors may have a yellow dot sticker on their back driver side window. Seniors may also have a 8x11 yellow card with their information in their glove compartment.
     9. President Kaniecki had a meeting with two representatives from the Thrive Together Alliance, a Groton based organization that is looking to help older people with dementia and Alzheimer’s. A donation to this organization was discussed but was tabled for now.
6. Good of the Order
   1. Kelsey Gomes wished to thank the Sunshine Committee and the employees who sent her a gift which helped her while she was out.
   2. President Kaniecki wished to thank Rob McDermott for his help with office related tasks.
7. Motion by Rob McDermott and seconded by Kelsey Gomes to adjourn at 19:03. Motion carried unanimously.

Respectfully Submitted,

Rob McDermott

Secretary/Treasurer